



2017

CANTEEN HELPERS REQUEST



Corpus Christi College Canteen 6332 2520 or cafeteria@corpus.wa.edu.au

Dear Mums, Dads, Guardians & Grandparents,

It is once again time to ask you to volunteer your help in the Canteen. Apart from the obvious joy your child gets when you are there and a fun and informal way of meeting other parents, you are making a valuable contribution to the school. Also this year we are open 5 days a week.

- The work is general basic sorting of orders, packing, serving and preparation of sandwiches and other food.
Please choose the day and time that suits you. If you are unable to commit to a set roster but would like to help, please tick the "EMERGENCY BASIS ONLY" or see me as I can roster you on a day that suits you when I require extra staff.
To run efficiently and give good service to your children at reasonable prices, the Canteen requires your help. What you get out of it is morning tea, lunch and a big thank you at the end of the day. Also the opportunity to meet new people, learn new things and offer new ideas. All children of the volunteers will receive a FREE ICECREAM as a thank you.
All Mums, Dads, Guardians and Grans are most welcome!
Kindy and Pre-Primary parents are most welcome to help out for as little or as much time as they can spare - just note the times on the form below (OR POP IN WHENEVER YOU CAN, EVEN IF IT IS ONLY FOR HALF AN HOUR). Please feel free to come in with another mum from your child/children's class.
Under the Occupational, Health & Safety Act, children are not permitted in the Canteen.

There are several options below, so please sign up for as little or as much time as you can give. As we are often shorthanded, all help is appreciated and the more volunteers, the lighter the load and the better the service we can give to the children.

Thank you for you generous support.

JO COURT - Canteen Manager

Please feel free to email or come and see me if you have any queries. The direct email to the canteen is cafeteria@corpus.wa.edu.au. However, please refrain from contacting me during the lunch-time rush - 12.30pm-1.20pm.

X-----

YIDARRA CANTEEN HELPERS REQUEST 2017

Full Name: _____

Phone: (H)_____ (W)_____ (MOB)_____

Eldest Child's full name and class 2016: _____ Class: _____

All Children's Classes at Yidarra in 2016: _____

I give permission for my name, phone number/s and email address to be distributed to all other persons on the Canteen Roster for the purpose of finding a replacement if a volunteer is unable to help on their rostered day.

YES []

NO []

Signature: _____ Date: _____

Please

CIRCLE

all your preferred options:

- Term 1: MON TUE WED THU FRI 8.40-1.30 8.40-11 No of days per term: ___
Term 2: MON TUE WED THU FRI 8.40-1.30 8.40-11 No of days per term: ___
Term 3: MON TUE WED THU FRI 8.40-1.30 8.40-11 No of days per term: ___
Term 4: MON TUE WED THU FRI 8.40-1.30 8.40-11 No of days per term: ___

OTHER: (Different times etc): _____ EMERGENCY ONLY: []

CORPUS CHRISTI CANTEEN ROSTER VOLUNTEERS

Thank you Parents, Guardians and Grandparents for volunteering your time to help in our Canteen.

In order to make your rostered day a pleasant, safe and productive time, there are a few requirements that I need to inform you about.

Food hygiene and safety requirements:

1. **Wash hands** on entering the Canteen and **especially after handling money**. Wearing disposable gloves may be necessary in certain situations.
2. **Wear an apron**. You are welcome to bring your favourite one from home. Aprons are worn to prevent food from the risk of contamination by bacteria, dust, pet hairs and woollen fibres, which can be found on clothing.
3. When preparing food, a **cap or hat is to be worn**. Once again, bring your favourite cap from home or your son's or daughter's chef's hat from Food Tech! If you have long hair, please tie it back. This is required for similar reasons as wearing an apron.
4. Due to safety requirements and insurance reasons, you are expected to **wear closed-in shoes** whilst in the Canteen eg. sneakers, flats etc. You are welcome to bring a pair to change into whilst on duty. We don't want anyone to suffer any injuries due to heavy or sharp objects falling on your feet.
5. People suffering from a cold, flu or diarrhoea are **not permitted** to work in the Canteen.
6. People suffering with skin conditions eg **eczema** etc, need to wear their own special gloves whilst handling food.
7. Young children are **not permitted** in the Canteen due to safety regulations.
8. Please read the ***"Food Hygiene & Safety Requirements"*** notice in the Canteen.

*** Aprons, hats and disposable gloves are available at the Canteen.**

Your help is invaluable and very much appreciated.

Yours sincerely

Ms Carmel Costin
Principal

